

Publication ethics and malpractice statement

The Journal of Computational Technologies is a peer-reviewed scientific periodical (registration identification Nr.013787 issued by State Press Committee of Russian Federation) which is publishing scientific research papers, reviews and book reviews. The Journal is distributed in printed (by Rospechat agency, subscription index 45937, ISSN 1560-7534) and electronic (by Electronic Scientific Library, <http://elibrary.ru/contents.asp?titleid=8610>, ISSN 2313-691X) forms. The main topics of the Journals are the «physic-mathematical sciences» and «engineering sciences» areas, while research papers and other scientific contributions into informatics and computational technologies, mathematical modeling and their applications are also published.

Editorial Board of the Journal of Computational Technologies is following the recommendations and standards of the COPE's Best Practice Guidelines for Journal Editors ([COPE's Best Practice Guidelines for Journal Editors](#)) and the other well-recognized Russian and international journals and publishing offices.

Editorial policy of the Journal pursues the goal of publishing of high quality scientific contributions: original research papers, reviews, book reviews with high impact to the scientific community. To reach this goal, the scientific contributions received by the editorial boards are strictly peer reviewed and a possibility of publication is evaluated according to the results of this reviewing. This policy applied also to the contributions prepared by or co-authored by the members of the Editorial Board and Founding Organization.

The contributions accepted for publishing are processed by the complete set of the pre-printing edition procedures, including the communication with correcting and scientific editors, in order to fully conform the high standards of outstanding scientific publishing and ensure the pleasant and fruitful reading of the journal contributions.

Responsibilities of the editorial office

Editorial office is engaged to organize the evaluation of the manuscript, to ensure the necessary confidentiality in treating the contributions submitted to the Journal, diagnose the interest conflicts and work out the emerging ethical controversies.

Upon receiving the contributions (manuscripts) editorial office controls the compliance of the regulations of manuscript preparation by the authors, namely the availability of the abstract, keywords, bibliography.

Editorial board is evaluating the manuscript whether it corresponds to the scope of the Journal and appointing the referees having a qualification sufficient to evaluate the quality of submitted contributions. The editorial board depending on analysis of the manuscript determines the number of referees. If necessary, for example in the case of obvious interdisciplinary character of the manuscript, editorial board appoints the specialists from the related scientific areas for the evaluation of the manuscript. When appointing the referees, editorial board ensures the absence of the interests conflict and responsible reviewing.

Editorial office organizes the reviewing of a received manuscript according to the principles of unilateral blind refereeing. The referees are free to express their justified critical comments regarding the level and the clarity of submitted contribution, its matching to the scope of the Journal, and the novelty and authenticity of the results. The recommendation of the referees are the basis of final decision of the publication of the contribution.

Editorial board is making the decision of the publication according to the policy of the Journal in compliance with the actual regulations and laws of copyright. A manuscript is evaluated exclusively by its scientific impact irrespective to the race, ethnic heritage, nationality, gender, sexual identity, religious and political views of the authors.

The editor and all members of the editorial board and editorial office may not disclose the information about the submitted contributions to none except the corresponding authors, referees, other editorial advisors and, if necessary, the publisher.

The editor and all members of the editorial board and editorial office may not use the unpublished content from the submitted manuscript for their own research without the letter of consent of the authors.

In the case of the ethical complaints regarding a submitted manuscript or published paper, the editorial office takes reasonable retaliatory actions. Every signal of unethical behavior is considered even if it has been received several years after the publication. The complaints are justified; the publication of the corrections, refutation and apologies is following.

Responsibilities of the referees.

The main task of the referees is an unbiased and efficient evaluation of the concordance of the submitted contributions to the scope of the Journal, the scientific novelty and importance of the results presented in the manuscript, the quality of the preparation of the content of contribution. It includes also the definition of the recommendation for the publication of the article, its revision or rejection in compliance with necessary level of confidentiality and in accordance with the common standards of objectivity. A referee must ensure the nondisclosure of information and prompt announcement of any interests conflict.

One of the important sub-tasks of the referee is a definition of the comments and suggestions to the authors to improve the contributions and manuscripts which being published in the Journal can be of an interest for scientific community and have a strong impact on the development in the areas of science related to the Journal scope.

A referee provides an important impact on the functioning of the Journal. His/her scientific assessment gives a basis for the editorial decisions by the editor and helps the authors to improve the contribution by a communication with the editor.

Considering the high rate of modern scientific life the publication of important scientific results must be performed in the shortest terms possible. Taking this into account, the referee believing that he/she has no sufficient expertise or time for time

efficient evaluation of the submitted contribution must announce so to the editor and decline the reviewing offer.

All manuscripts submitted for the evaluation must be considered as a confidential document. It is prohibited to demonstrate the submission to another referee or discuss it with other experts without a permission from the editor-in-chief obtained in advance.

The evaluation of a scientific work must be unbiased. The personal criticism of authors is inappropriate. The referees must express their views clearly and substantively.

The referees must reveal respective published articles in the contribution under evaluation, which have not been properly mentioned or cited by authors. The referee must also bring into the attention of the editor any substantial or partial similarity of the contribution under evaluation with any other work directly known to him/her.

Unpublished content from the submitted manuscript must not be used in the own research of the referee without the letter of consent of the authors. Restricted information or ideas collected in the course of the refereeing must remain confidential and cannot be used for the own profit of the referee.

Responsibilities of the authors.

When submitting a contribution into the Journal the authors must strictly follow the working procedures common for the editorial office by obeying the report standards, presenting the original work, avoiding copying their own previous works. The author should offer to the future readers novel results and conclusions with high impact to scientific community, guarantee the authorship of presented results, relevant citing of previous researches and any studies utilized during the preparation of the manuscript. The authors must also disclose the information about the possible interests conflict and regarding the financial sources, as well as announce any detected significant errors in the contribution and undertake all measures to correct them.

The authors are expected to present authentic results of the accomplished work and unbiased discussion of the importance of performed study. The data forming the basis of the study must be clearly presented in the written form and supported by necessary tables and figures. The paper should contain all necessary information for the verification and reproduction of the experiments by an any independent researchers. Fraud or clearly unjustified claims are considered as unethical behavior and are unacceptable.

The authors may be asked to provide the unprocessed raw data for the editorial review. The authors should be ready to provide an access to these data and in any case should keep the original results during a reasonable period after their publication.

The authors should submit original work only. The references on the corresponding contributions or letter of consent of the authors are required when using the textual, tabular or graphic information from the work of any other authors.

The authors must confirm that the work is published for the first time. If some components of the manuscript were published previously in another paper the authors must cite the earlier work and point out the principal differences between the previous and the new contributions. Word-by-word copying of authors own previous work or their rephrasing are unacceptable. However, they can be utilized as the basis for the novel conclusions.

Submission of the same work into more than one journal is considered as an unethical behavior and unacceptable.

The authors must acknowledge the contribution from the other persons who had influenced the presented work. The bibliographic citing of the works utilized in the preparation is obligatory. The information received during the private conversation, written communication or in the discussion with third parties cannot be utilized without a letter of consent obtained from its source.

The authorship should be limited only to those who contributed significantly into the concept, development, performing and analysis of submitted work. All those who contributed significantly must be listed as co-authors. Those who participated in some significant parts of the research project should be listed as project participators.

Corresponding author must guarantee that the names of all co-authors and project participators are included into the relevant lists and that all co-authors have acquainted the final version of the work and approved it as well as gave their permission to this publication.

All authors must reveal in their work the information about any financial and other significant interests conflict, which may influence the results of the study or their discussion. All sources of the financial support must be disclosed.

If an author has detected significant error or inaccuracy in his/her own published work, he must immediately announce it to the editor or publisher and assist them in removing or correcting the error. If the editor or publisher are informed by third party about the significant errors in the published work they will inform the author and the author must immediately correct or remove that errors or provide the evidences.